**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date:** Friday, August 23, 2019

**Time:** 12:30 p.m. – 1:00 p.m.

**Location:** SAB-211

**Present:** Brandy Gibson, Demetria Lawrence, Jenna Hornbuckle, Natasha DeAlmeida, Marina Melara, Seretha Gallaread, Jaqueline Lopez, Kate Weinstein, Michael Simpson

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * Brandy calls order 12:32pm. |  |
| **2. Action Items: Approval of Agenda** | * Michael moves to approve. Demetria seconds. |  |
| 1. **Agenda Items** |  |  |
| * 1. Commentary | * Discussion of All College Day |  |
| 1. Interim President Search Committee | * Need 2 classified professionals to work on the interim president search committee * Discussion on how to approach this as the senate * Options discussed: choose from the executive committee, ask the senate body as a whole and come up with a process for selection, or postpone the search due to timing * Discussion of having an inclusive and equitable process in choosing who is selected. Opening this up to the wider classified body * Discussion of work load vs. hiring committee work * Possible requirements: already having diversity/equity training, ability to be available to support committee, manager approval * Having an application would be a process, what is the districts timeline? What will the time commitment be? We need more information * Discussion of having two students instead of one * Possible to create a task-force to put together an application to vet through the entire Classified Senate body * Executive team will evaluate the applications * Michael moves to create a taskforce, Natasha seconds. None opposed. * Natasha, Brandy, Demetria, Kate and Jackie volunteer for taskforce. * Brandy appoints Jackie as head of taskforce, there are no objections. * Decide to schedule an emergency meeting for 8/28/19 at 10:00am to review the application with larger body | * Brandy will follow up with Academic Senate about how they are choosing * The taskforce will come up with an application to present at an emergency senate meeting next week. |
| 1. **Adjournment** | Meeting is adjourned at 12:58pm |  |